



# The handwritten signature specialists

## Florentis Signature Add-In for Microsoft® Word

Microsoft Word documents can now be signed electronically using Florentis signature technology.

Eliminating the need to print and sign documents, the Word Add-In allows documents to remain in the electronic domain but still be signed with a legally binding handwritten signature.

## Capturing Forensic Information

Signatures are collected on a digitizer pad. During signing important forensic information is captured including:

- signatory name
- date and time of signing
- reason for signing
- pen movement data
- digitizer serial number
- machine ID

This information is embedded with the signature into the document and can be viewed and tested later to confirm the signing conditions.

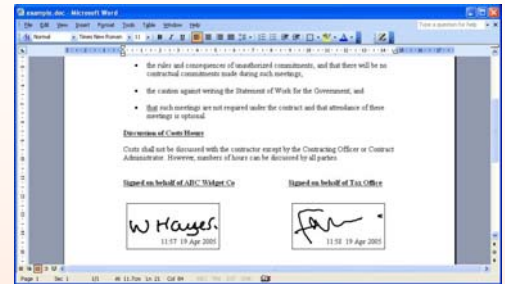
## Protecting the Document

A valuable function of the Word Add-In is the ability to detect document changes after signing. The signature is bound to the contents of the document and if these are subsequently altered the signature will appear crossed out and invalidated.

This feature guarantees that the document cannot be unknowingly tampered with following signing.

## Multiple Signatures

Any number of signature areas can be added to the document, and each one can be pre-defined with signature name and reason for signing.



In the document two signatures are shown along with the date and time of signing.



The final paragraph has been altered and the signatures are now invalid. The signatures will automatically become valid again if the text is changed back to the original state.



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## **Hardware and Software Requirements**

The Word Add-In can be installed on a computer running Microsoft Windows 2000 or XP with Microsoft Word 2000 (version 9.x) or later.

### **Digitizer Tablet**

A suitable digitizer tablet must be installed to provide the mechanism for signing. Any Wintab compliant digitizer may be used, examples include:

- Interlink ePad-ink LCD Signature Pad
- MotionTouch LegaPad LCD Signature Pad

### **Florentis Signature Control**

The Florentis Signature Control is installed using a setup program. It provides the signature capture software and communicates with the digitizer tablet.

### **Florentis Word Add-In for Microsoft Word**

The setup program extends the Word menus and provides the software to allow signatures to be added to a document.

For further information please visit our web site at [www.florentis.com](http://www.florentis.com)  
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